



## Get ready to launch your immigration legal services program with CLINIC's Capacity Building Institute (CBI)!

This exciting new initiative is designed for organizations eager to offer immigration legal services, but which are not yet authorized. Through comprehensive training and expert guidance, participants will gain the tools and confidence needed to prepare a successful Department of Justice Recognition & Accreditation (DOJ R&A) application. By the end of the program, your organization will be poised to join CLINIC's nationwide network as an Affiliate, ready to make a meaningful impact in your community. Don't miss this transformative opportunity.

**Dates:** The cohort will run from August 2025 - May 2026.

**Cost:** Participation starts at \$3,250 per organization.

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### Program Benefits

- Personalized support through office hours.
- Cohort meetings for additional CLINIC expert and peer support.
- Training registration for all required trainings including:
  - Comprehensive Overview of Immigration Law (COIL)
  - Immigration Program Management Fundamentals and Best Practices
  - Fundamentals of Case Management Techniques and Strategies
  - Department of Justice Recognition & Accreditation
  - Ethics
- CLINIC expert review of the participating organization's Department of Justice Application for Recognition and Application for Accreditation for one candidate for DOJ accreditation.
- Upon successful completion of CBI, Affiliate benefits for the remainder of 2026.\*\*

### Program Completion Requirements

- The creation of a Business Plan.
- The creation of a Policies and Procedures Manual.
- A DOJ R&A Application, ready to submit.\*\*\*
- Readiness to join CLINIC as an Affiliate!

### Application Requirements

To be eligible for the CBI, organizations must have held 501(c)(3) nonprofit status for at least six months. Additionally, applicants must not already have a pending Department of Justice Application for Recognition. Interested organizations must submit the requisite CBI application, detailing their progress towards launching an immigration legal services program. This includes evidence of leadership support, community partnerships, and other preparatory steps such as trainings or policy development.

### Questions?

Email [CBI@cliniclegal.org](mailto:CBI@cliniclegal.org)

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\*Additional staff may register for CLINIC trainings at the Affiliate rate.

\*\* Affiliation is not guaranteed.

\*\*\* Letter of Technical Support provided once CBI participant obtains CLINIC Affiliation