

Timeline of Partial to Full Accredited Representative Initiative 2019

June 1:

- Submit completed MOU signed by partial accredited rep, Project Coordinator, and Authorized Representative of participating organization;
- Pay \$150 registration fee

Don't wait to set-up in-house/local mentorship arrangement with attorney or fully accredited rep! Start to obtain hands-on experience through shadowing ASAP.

Begin to schedule court observation of master calendar hearings (and individual hearings through mentorship, if possible)

June 3: Attend kick-off webinar at **2pm ET**

June through August: E-learning course comprised of the following:

- 5 Webinars addressing the following topics:
 - Case Assessment (exercise)
 - Anatomy of a Removal Hearing including Burdens of Proof, Contesting Charges
 - Non-LPR Cancellation of Removal
 - EOIR Practice Rules, Ethics
 - Program Considerations for Providing Removal Defense
 - (Optional) Federal Rules of Evidence for Immigration Court Reps
 - (Optional) BIA Appeals Basics
- Reading Materials
- Exercises and Discussion Forum
- Posting of court observations

Review case file and submit case assessment chart **by August 12th**

August 12 through September 10: Continue to review sample case file for Mr. Oscar Garcia in preparation for in-person court skills training

Attend and participate in 3 day in-person court skills training: **September 11-13 in Nashville, Tennessee.**

Consult with CLINIC FSC on preparing application for full accreditation using R&A toolkit step-by-step guide and samples. Provide final draft for review, submit, and provide date(s) of filing and/or OLAP determination by **May 31, 2020.**

Plan to take first court case within 3 months of receiving full accreditation OLAP determination
(likely early 2020)

Final Report to CLINIC: type of first court case and provide story from fully accredited representative in order to fulfill all MOU requirements (use provided report form).

Name of Partial Accredited Representative

Email and Phone

Signature of Partial Accredited Representative

Date

Name of Project Coordinator

Email and Phone

Signature of Project Coordinator

Date