

**Naturalization Tutor** (based on contribution by Catholic Charities of Omaha)

**Time commitment:** One hour a week

**Skills, experience, credentials needed:**

Bilingual Spanish/English; adult teaching experience; good one-on-one people skills helpful.

**Responsibilities:**

1. Assist staff in providing tutoring to prepare legal permanent residents for their naturalization exam.
2. Help students learn the civics questions by reviewing and practicing the questions and explaining the answers.
3. Help clients feel more at ease speaking in English by practicing conversational English skills.
4. Help clients develop stronger reading and writing skills by leading them through exercises and other activities.
5. Conduct practice naturalization interviews using materials provided by the teacher.
6. Help prepare Naturalization outreach supplies for distribution.

The volunteer's primary role is to act as a study partner. The volunteer works in the same room at all times with staff and other students. No confidential client information is shared with the volunteer.