

ATTACHMENT**SAMPLE IMMIGRATION PROGRAM BUDGET**

(sample budget derived from the average of 5 programs surveyed in 2005: *Pensacola, FL; Chicago, IL; Tucson, AZ; Wilmington, DE; Columbia, SC*)

	Average/yr	Cost
2 BIA Accredited Rep. at	\$ 30,936	\$ 61,872
1 receptionist	\$ 26,134	\$ 26,134
1 Office Manager/Managing Attorney	\$ 42,500	\$ 42,500
Benefits (35%)	\$ 34,850	\$ 45,677
Rent expense	\$ 15,480	\$ 15,480
Monthly telephone bill	\$ 1,720	\$ 1,720
Utilities	\$ 1,992	\$ 1,992
Internet Access	\$ 608	\$ 608
Postage/shipping	\$ 1,200	\$ 1,200
Copies	\$ 1,829	\$ 1,829
Publications & subscriptions	\$ 2,287	\$ 2,287
Administrative Costs	\$ 17,279	\$ 17,279
	total/yr	\$ 218,578